



How to Start a Trucking Business (Checklist)

1. **Create a Business Plan** ___
 - a. Executive Summary ___
 - b. Company Description ___
 - c. Products and Service ___
 - d. Marketing Plan ___
 - e. Management ___
 - f. Operational Plan ___
 - g. Financial Plan & Projections ___

2. **Form a Legal Entity** ___
 - a. Choose between a partnership, corporation or LLC ___
 - b. Appoint officers/members ___
 - c. File articles of incorporation ___

3. **Purchase Equipment**
 - a. Secure financing ___
 - i. Apply for a loan ___
 - ii. Borrow money privately ___
 - iii. Use savings ___
 - b. Choose new or used trucks ___

4. **Meet Industry Requirements**
 - a. Commercial Driver's License ___
 - b. US DOT Number ___
 - c. Motor Carrier Operating Authority Number ___
 - d. International Registration Plan and Fuel Tax Agreement ___

5. **Hire Employees**
 - a. Post jobs online ___
 - b. Interview candidates and check credentials ___
 - c. Extend employment offers ___

6. **Purchase Insurance**
 - a. Decide what insurance you will buy (liability, personal injury, etc.) ___
 - b. Get quotes from insurance companies ___
 - c. Purchase a policy ___